



CAMBRIDGE PARK PUBLIC SCHOOL

35 Oxford Street, Cambridge Park 2747
P.O Box 8021, Werrington, L.P.O
Dunheved Road, Werrington County, 2747
Phone: (02) 4721 2556
Fax: (02) 4721 7567

Parent / Teacher Interviews P-6 – Monday 2nd September – Thursday 5th September

Dear Parents/Caregivers

Thank you to all of the parents/carers who completed the survey in relation to Parent/Teacher interviews. All of your results have been accumulated and discussed and below is the plan for our interviews this year.

This year you may elect to meet face to face or the teacher can call you in your allotted time.

Parent and teacher interviews are being held on different days for separate stages:

Stage 3 (Year 5/6) – Monday 2nd September, 2019 - 2:00pm – 5:00pm

Kindergarten & Year 2 – Tuesday 3rd September, 2019 - 2:00pm – 5:00pm

Support Unit – Tuesday 3rd September, 2019 3:00pm – 5:00pm – **In Quokkas/Fairy Penguins Room**

Preschool & Year 1 – Wednesday 4th September, 2019 – 2:00pm – 5:00pm

Stage 2 (Year 3/4) – Thursday 5th September, 2019 - 2:00pm – 5:00pm

Classroom teachers will conduct interviews **in the staffroom.** – **Preschool will remain in Preschool.**

Parents are requested to wait in the office foyer until called by the teacher.

Interviews will be ten minutes in length. If you require a longer session please schedule another appointment with the teacher at this time.

Please complete a separate sheet for each child and return to their classroom teacher by Wednesday 28th August, 2019.

Mr Neil Bourke
Principal (Rel)



RETURN TO CLASS TEACHER BY WEDNESDAY 28th AUGUST, 2019

I/We would like to request an interview with regard to my/our child:

_____ class: _____

Parent/Carers Name/s: _____

Face to Face

Phone Interview. My best contact is _____

Please label time preference 1, 2 & 3.

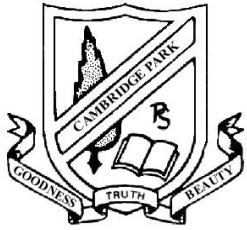
2:00pm – 3:00pm

3:00pm – 4:00pm

4:00pm – 5:00pm

The times or allocated day doesn't work for me, but I would still like you to call me. The best time for me would be _____.

We will endeavour to timetable your interview as close to your requested time as possible. A return note will be sent home informing you of your interview time. If there are any concerns or changes please contact the class teacher.



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Parent / Teacher Interview P-6

Dear Parent/Caregiver of _____ of class _____

An interview has been scheduled for you on

Day	Time	Face to Face / Phone	Location

I look forward to speaking to you then

Classroom Teacher

